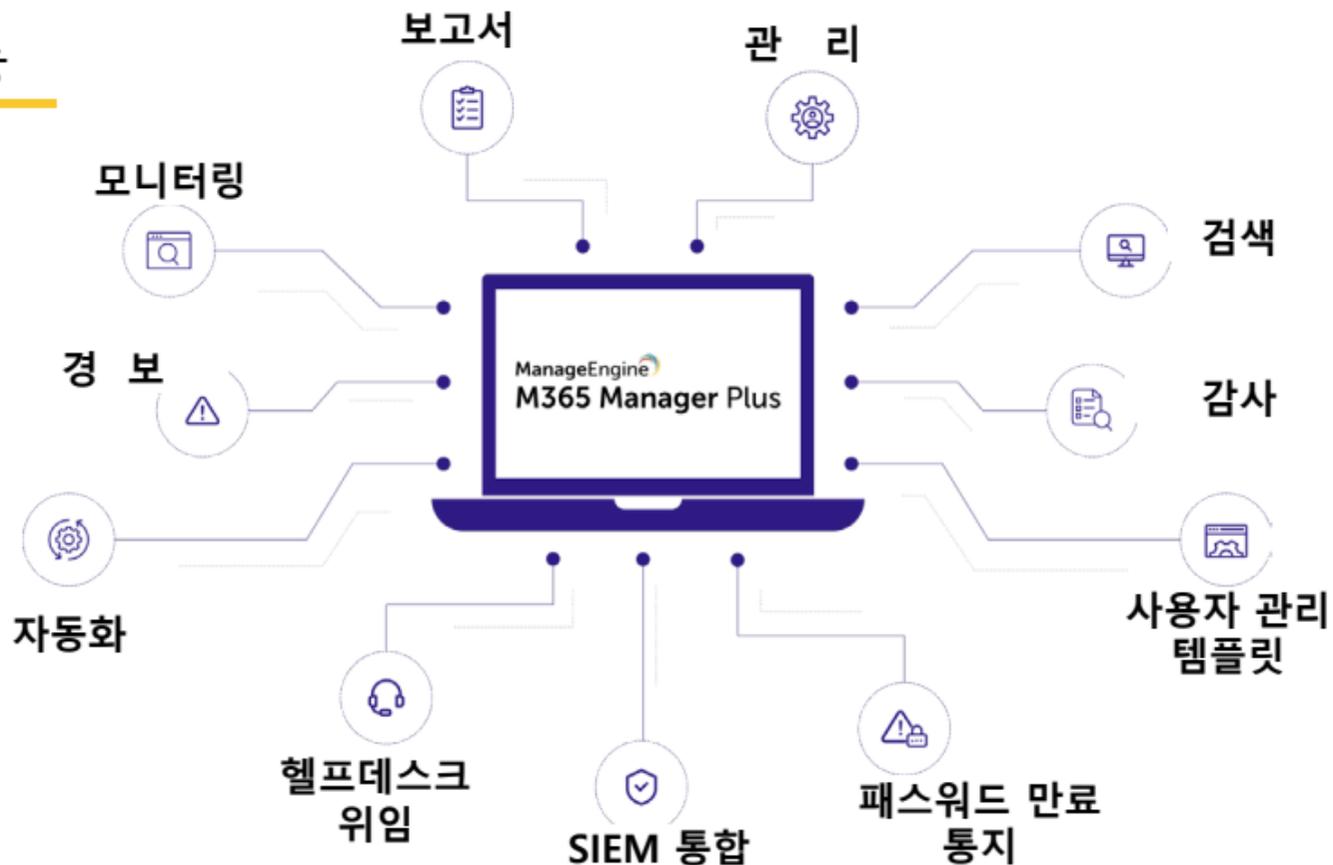


# M365 Manager Plus

Product Overview

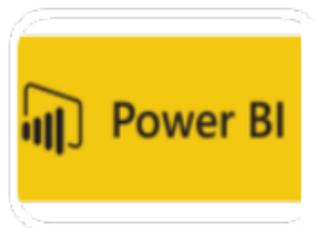
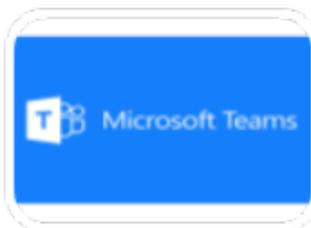
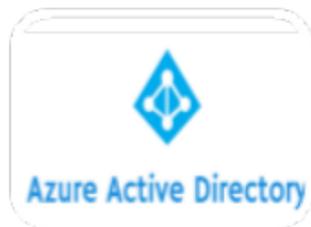


# 기능



## 지원되는 서비스

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# M365 Manager Plus와 Microsoft 365 기능 비교

기능	M365 Manager Plus	Microsoft 365
700 개 이상의 미리 정의된 보고서. 사용자 정의 보고서	✓	✗
대량 사용자/사서함 기능	✓	✗
템플릿 - 사용자, 그룹, 연락처	✓	✗
관리 작업의 자동화	✓	✗
대용량 감사 로그 저장소	✓	✗
사용자 정의 경보 프로필: 프로필 기반의 감사와 경보	✓	✗
사용자 위치를 포함한 보고서	✓	✗
사용자 정의 역할과 가상 테넌트 위임	✓	✗
헬프데스크 담당자의 권한을 상승시키지 않고 역할을 위임	✓	✗
보고서의 자동 생성과 이메일 통지 (예약)	✓	✗
대시 보드 - 각종 위젯 포함	✓	✗

# Microsoft 365 보고서

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## M365 Manager Plus 와 Microsoft 365 Admin Center 비교

보고서 기능	M365 Manager Plus	Microsoft 365
Microsoft 365 서비스에 대한 700 여개의 보고서	✓	✗
이메일 트래픽 집계 보고서	✓	✗
보안과 규정 준수에 대한 보고서	✓	✗
다양한 그래픽 보고서	✓	✗
속성 수준의 필터링된 보고서	✓	✗
예약 보고서: 주기적 보고서 생성 및 이메일 전송	✓	✗
보고서 형식: PDF, HTML, XLS, CSV	✓	✗

# 사용하기 쉽고 정교한 보고서

The screenshot displays the M365 Manager Plus interface. The top navigation bar includes 'M365 Manager Plus', 'Management & Reporting', and utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. A secondary navigation bar lists categories: 'Dashboard', 'Reports', 'Management', 'Automation', 'Delegation', 'Settings', and 'Support'. A search bar is present with the text 'Search Report (Ctrl+Space)'. Below this, a list of report categories is shown: Exchange Online, Azure Active Directory, and Other Services. The 'Exchange Online' section is expanded to show 'Mailbox Reports'. The main content area is titled 'Mailbox Reports' and features a 'Schedule Report' button. It is organized into three sections: 'General Mailbox Reports', 'Size Reports', and 'Content Reports'. Each section contains a grid of report links.

General Mailbox Reports	Size Reports	Content Reports
<ul style="list-style-type: none"><li>Mailbox Users</li><li>Inactive Mailboxes</li><li>Hidden Mailboxes</li><li>Archive Mailboxes</li><li>Archive Disabled Mailboxes</li></ul>	<ul style="list-style-type: none"><li>Mailbox Sizes</li><li>Mailbox Size Restrictions</li><li>Current Mailbox Size vs Quota</li><li>Archive Mailbox Sizes</li><li>Mailbox Storage Information</li></ul>	<ul style="list-style-type: none"><li>Mailbox Folder Statistics</li><li>Attachment by File Size</li><li>Messages by Subject</li><li>Mailbox Message Restrictions</li><li>Mailbox Clutter Details</li></ul>
<ul style="list-style-type: none"><li>Mailbox Features</li><li>Mailbox Message Delivery Settings</li><li>Mailbox with ForwardTo</li><li>Mailboxes without Forward To</li><li>Mailboxes with External Mail Forwarding</li></ul>	<ul style="list-style-type: none"><li>Recently Created Mailboxes</li><li>Disconnected Mailboxes</li><li>Soft Deleted Mailboxes</li><li>Mailboxes with Delegates</li><li>Mailboxes without Delegates</li></ul>	<ul style="list-style-type: none"><li>Mailbox Folder Permissions</li><li>Inbox Rules</li><li>Mailboxes without Inbox Rule</li><li>Transport Rule List</li><li>Sweep Rules</li></ul>
<ul style="list-style-type: none"><li>Mailboxes with Internal Mail Forwarding</li><li>Migration Statistics</li><li>Mailbox Auto Reply Configuration</li><li>MailTip Settings</li><li>Mailbox Retention Policy Details</li></ul>	<ul style="list-style-type: none"><li>Enabled Exchange Users</li><li>Disabled Exchange Users</li><li>Send As Permission</li><li>Send on Behalf Permission</li><li>Users with Send As Permission</li></ul>	<ul style="list-style-type: none"><li>Mailboxes without Sweep Rules</li><li>Mailbox Message Configuration by User</li><li>Mailbox Junk Configuration</li><li>Auto-empty Deleted Items Folder Enabled Mailboxes</li></ul>
<ul style="list-style-type: none"><li>Migration Users</li><li>ActiveSync Enabled Mailboxes</li><li>UM Dial Plans</li><li>Mailbox Permissions</li></ul>	<ul style="list-style-type: none"><li>Users with Send On Behalf Permission</li></ul>	

# 보고서 출력의 다양한 옵션

Microsoft 365 Tenant: zohocorpwsmopm.onmicrosoft.com

Period: 07/09/2020 12:00 AM - 07/10/2020 08:00 AM

Generate Now

Mail Traffic Summary

Event Count

14, September 21, September 28, September 5, October

Malware Mail Out Malware Mail In Spam Mail Out Spam Mail In  
Good Mail Out Good Mail In

Generated on: 07 Oct 2020 07:52 PM

Date(GMT)	Good Mail In	Good Mail Out	Spam Mail In	Spam Mail Out	Malware Mail In	Malware Mail Out
07 Oct 2020	324	108	1468	0	0	0
06 Oct 2020	371	121	1802	0	0	0
05 Oct 2020	1062	365	6825	0	0	0
04 Oct 2020	85	34	296	0	0	0
03 Oct 2020	657	299	949	0	0	0

# 원하는 데이터를 추출할 수 있는 다양한 고급 필터

The screenshot displays the M365 Manager Plus interface for Mail Traffic Summary. The top navigation bar includes 'Management & Reporting' and various tool icons. The left sidebar lists various report categories under 'Mail Traffic Reports'. The main content area shows the 'Mail Traffic Summary' for a specific tenant and period. A line chart visualizes event counts over time, with a legend for Malware Mail Out, Malware Mail In, Spam Mail Out, Spam Mail In, Good Mail Out, and Good Mail In. Below the chart, a table provides detailed data for two dates: 07 Oct 2020 and 06 Oct 2020. A filter is applied to the table, showing 'Date(GMT) Between 07/09/2020 12:00 AM - 07/10/2020 08:00 AM'. The filter is highlighted with a red box.

Microsoft 365 Tenant: zohocorpwsimopm.onmicrosoft.com  
Period: 07/09/2020 12:00 AM - 07/10/2020 08:00 AM  
Generate Now

Mail Traffic Summary

Event Count

15k  
10k  
5k  
0k

14, September 21, September 28, September 5, October

Malware Mail Out Malware Mail In Spam Mail Out Spam Mail In  
Good Mail Out Good Mail In

Generated on: 07 Oct 2020 07:52 PM

Date(GMT) Between 07/09/2020 12:00 AM - 07/10/2020 08:00 AM  
Filter Clear & Close

Date(GMT)	Good Mail In	Good Mail Out	Spam Mail In	Spam Mail Out	Malware Mail In	Malware Mail Out
07 Oct 2020	324	108	1468	0	0	0
06 Oct 2020	371	121	1802	0	0	0

# 주기적으로 보고서 생성하고 원하는 수신지로 발송

M365 Manager Plus | Management & Reporting | License Jobs

Dashboard Reports Management Automation Delegation Settings Support

Create New Report Schedule

\* Scheduler Name  Description

\* Microsoft 365 Tenant

\* Office 365 Service

\* Select Reports

Available Reports	Selected Reports
<p>General Mailbox Reports</p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Mailbox Users</li><li><input checked="" type="checkbox"/> Inactive Mailboxes</li><li><input type="checkbox"/> Hidden Mailboxes</li><li><input type="checkbox"/> Archive Mailboxes</li><li><input type="checkbox"/> Archive Disabled Mailboxes</li><li><input type="checkbox"/> Mailbox Features</li><li><input type="checkbox"/> Mailbox Message Delivery Settings</li><li><input type="checkbox"/> Mailbox with ForwardTo</li><li><input type="checkbox"/> Mailboxes without Forward To</li></ul>	<p>General Mailbox Reports</p>

Scheduled to Run  at  hrs  mins

Export As  [Storage Path](#)

Notification Settings

# 규정 준수를 위한 특별 보고서

The screenshot displays the M365 Manager Plus interface, specifically the 'Compliance Reports' section. The top navigation bar includes 'M365 Manager Plus', 'Management & Reporting', and 'License Jobs'. The left sidebar lists various report categories, with 'Compliance Reports' selected. The main content area is titled 'Compliance Reports' and is divided into three sections: SOX, HIPAA, and PCI-DSS. Each section contains a grid of report links.

**Compliance Reports**

**SOX**

- User Logon Activity
- Mailbox Deleted
- Address Book Policy by Users
- Mailbox Quota Changes
- OneDrive Events Log
- Mail Traffic Policy Match Summary
- Mailbox Size Changes
- OWA Attachment Policies
- Recent Successful Logon
- Recent Logon Failure
- OWA Attachment Policy by Users
- Mailbox Created
- Address Book Policies

**HIPAA**

- Non-Owner Mailbox Access
- User Logon Activity
- Mailbox Deleted
- Undelivered Emails
- Recent Successful Logon
- OneDrive Events Log
- Messages by Subject
- Recent Logon Failure
- OWA Logon by Users
- Mailbox Auditing
- User To User Email Activity
- Mailbox Created

**PCI-DSS**

- Messages by Subject
- Admin Roles
- Mailbox Created
- Mails Sent by Shared Mailbox
- Recent Logon Failure
- Mailbox Deleted
- Mails Received by Shared Mailbox
- OneDrive Events Log
- Mailbox Permission Changes
- User Logon Activity
- User Mailbox Security
- Recent Successful Logon

[View more results](#)

# Microsoft 365 모니터링

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## M365 Manager Plus 와 Microsoft 365 Admin Center 비교

모니터링 기능	M365 Manager Plus	Microsoft 365
단일 대시보드 - 모든 Microsoft 365 서비스 포함	✓	✗
서비스 상태의 그래픽 표현	✓	✗
정보 단말기(PC, 패드, 모바일 등) 감시	✓	✗
실시간 이메일 경보	✓	✗
30일 이상 된 모니터링 데이터 사용 가능	✓	✗

# 서비스 상태 현황

**All Services Health** ②

Export As Schedule Profiles More

**Incident** 1 **Advisory** 2 **Healthy** 10

Last updated on: 07 Oct 2020 07:33 PM

Service Name	Health Status
Exchange Online	Incident - 1 Advisory - 1 <a href="#">View Report</a>
Yammer Enterprise	Advisory - 1 <a href="#">View Report</a>
Azure Information Protection	Healthy
SharePoint Online	Healthy
OneDrive for Business	Healthy
Identity Service	Healthy
Mobile Device Management for Office 365	Healthy
Snay	Healthy
Planner	Healthy
Power BI	Healthy
Microsoft Teams	Healthy
Microsoft StaffHub	Healthy

# 서비스 인시던트(장애/보안)의 상세한 종합 보고

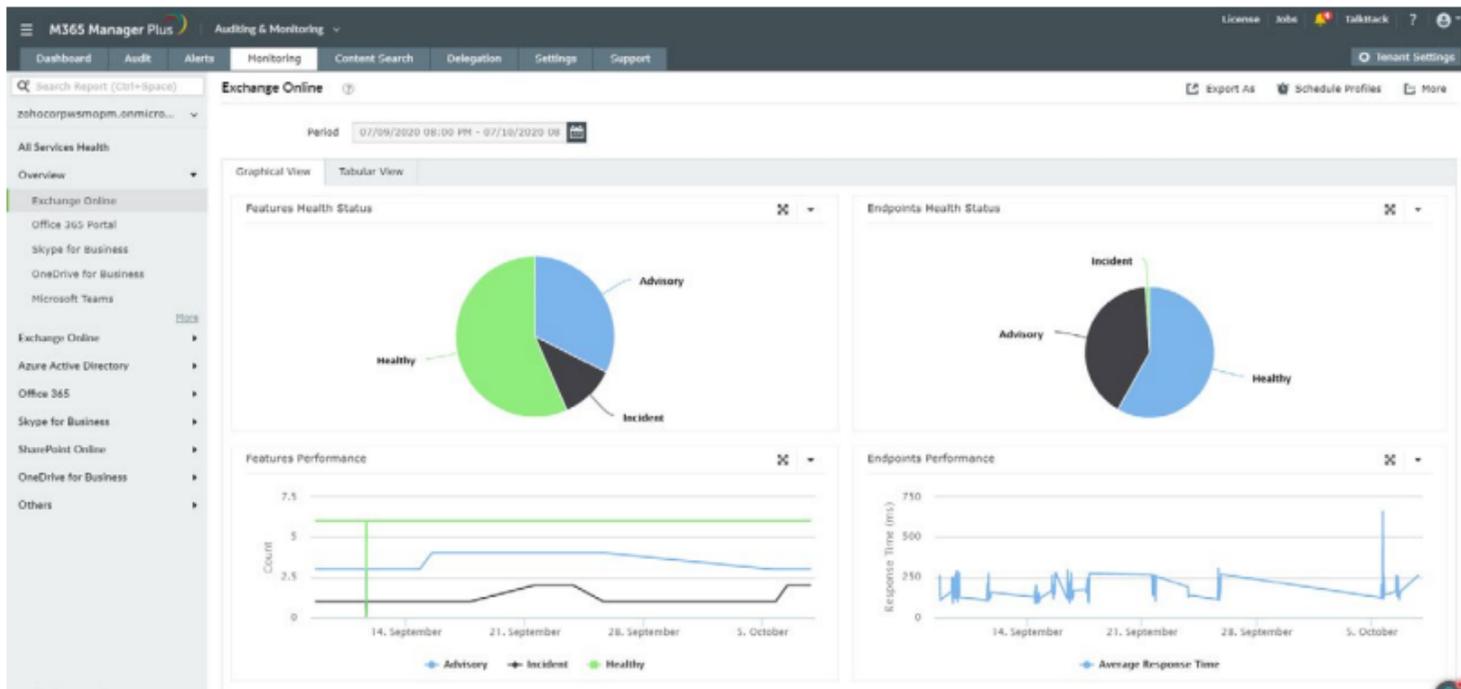
The screenshot shows the M365 Manager Plus interface under the 'Monitoring' tab. The main content area is titled 'All Services Health' and features a summary of service status: 1 Incident (red), 2 Advisory (orange), and 10 Healthy (green). The last update is from 07 Oct 2020 07:33 PM. A detailed view for 'Yammer Enterprise' shows an advisory with the following details:

Service Name	Health Status
Yammer Enterprise	Advisory - 1
Exchange Online	Healthy

**Yammer Enterprise**  
Advisory - 1

**Event Title** : Some users may see Azure Active Directory (AAD) to Yammer delays syncing groups, memberships, and profile updates  
**Status** : False positive  
**Event ID** : YA221018  
**Updated** : 2020-10-05 17:40:51 (UTC)  
**User Impact** : Users may experience delays when syncing groups, memberships, and both admin and user profiles via the Yammer service. [Show Details](#)

# 신속한 상황 파악을 돕는 그래프



# 참조를 위한 모니터링 데이터 탐색

M365 Manager Plus | Auditing & Monitoring

License | Jobs | Talkback | Tenant Settings

Dashboard | Audit | Alerts | Monitoring | Content Search | Delegation | Settings | Support

Monitoring Profiles

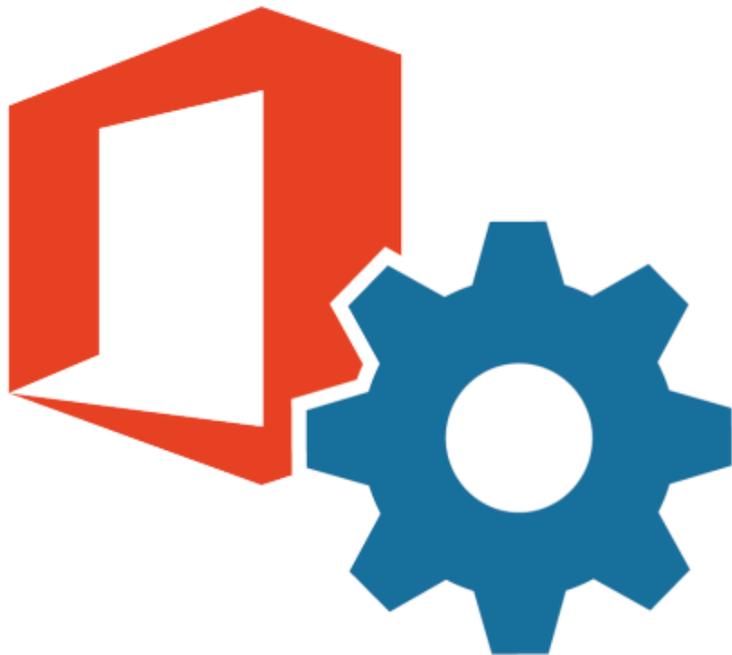
Microsoft 365 Tenant: zohocorpwmogm.onmicrosoft.com | Enable Monitoring:  | Polling Frequency: Every 30 minutes | Last Data Read Time: 07 Oct 2020 08:03 PM [Run Now] | Status: Success

Monitoring Settings | Add New Profile

Actions	Profile Name	Office 365 Service	Feature/Endpoint	Last Modified On
<input type="checkbox"/>	Access Services	SharePoint Online	Feature	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Admin and Sharing	OneDrive for Business	Endpoint	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Administration	Office 365 Portal	Feature	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	All Features	Skype for Business	Feature	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	All Services Health	All Services Health	Feature	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Audio and Video	Skype for Business	Feature	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Azure AD Connect	Azure Information Protection	Endpoint	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Azure Device Registration	Azure Information Protection	Endpoint	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Azure Information Protection	Azure Information Protection	Feature	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Azure Portal	Azure Information Protection	Endpoint	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Azure Remote App	Azure Information Protection	Endpoint	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Azure Rights Management	Azure Information Protection	Endpoint	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	CDNs for SharePoint Online and associated applications	SharePoint Online	Endpoint	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Cloud App Security	Office 365 Portal	Endpoint	08 Jun 2020 07:32 PM <a href="#">View Report</a>
<input type="checkbox"/>	Cloud PBX	Skype for Business	Feature	08 Jun 2020 07:32 PM <a href="#">View Report</a>

# Microsoft 365 관리

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# M365 Manager Plus 와 Microsoft 365 Admin Center 비교

관리 기능	M365 Manager Plus	Microsoft 365
템플릿 - 사용자, 그룹 및 연락처 용 템플릿으로 관리	✓	✗
대량 라이선스 관리	✓	✗
다단계 인증(MFA) 구성 - 대량 사용자 일괄 관리	✓	✗
캘린더 및 공개 폴더 권한 관리 - 대량 사용자 일괄 관리	✓	✗
메일 박스 관리 - 대량 사용자	✓	✗
고급화된 대량 사용자 관리	✓	✗
대량 그룹 관리	✓	✗
사용자 모바일 장치 관리	✓	✗

# M365 Manager Plus는 Microsoft 365보다 광범위한 대량 관리 작업을 지원

The screenshot displays the M365 Manager Plus interface. At the top, there is a navigation bar with the title 'M365 Manager Plus' and a 'Management & Reporting' dropdown menu. Below this, a secondary navigation bar contains tabs for 'Dashboard', 'Reports', 'Management', 'Automation', 'Delegation', 'Settings', and 'Support'. A search bar is present with the text 'Search Action (Ctrl+Space)'. Below the search bar, there are several dropdown menus for 'Mailbox', 'Shared Mailbox', 'Public Folders', 'Mobile Devices', 'Calendar', 'User', 'Group', 'Contact', 'License', and 'Team Management'. The main content area is titled 'Mailbox Permission Changes' and includes a search bar with the text 'Find Mailbox(es) to Modify'. Below this, there are several input fields and buttons: 'Select Users' with a plus sign, 'Select Permissions' with a dropdown arrow, and 'Allow' with a dropdown arrow and a plus sign. The 'Microsoft 365 Tenant' field is set to 'zohocorpwsmopm.onmicrosoft.com'. The 'Select Mailbox(es)' section has two radio buttons: 'Enter name(s) to search' and 'CSV Import', with the latter being selected and highlighted by a red box. Below this, there is a file selection area with the text 'No file selected', a 'Browse' button, and a 'Download Sample CSV' link. At the bottom, there is a green 'Import Mailbox(es)' button.

# 대량 사용자 기본 설정

The screenshot shows the M365 Manager Plus interface for Bulk User Creation. The top navigation bar includes 'M365 Manager Plus', 'Management & Reporting', and 'License | Jobs'. Below this is a secondary navigation bar with 'Dashboard', 'Reports', 'Management', 'Automation', 'Delegation', 'Settings', and 'Support'. A search bar and a list of menu items (Mailbox, Shared Mailbox, Public Folders, Mobile Devices, Calendar, User, Group, Contact, License, Team Management) are also present.

The main content area is titled 'Bulk User Creation' and contains the following settings:

- Import User(s) to Create**
- Microsoft 365 Tenant:** zohocorpwsmopm.onmicrosoft.com
- Selected Template:** User Creation Template
- Select User(s):**  CSV Import
- File Selection:** No file selected | [Browse](#) | [Download Sample CSV](#) | [Help](#)
- Action:** [Import User\(s\)](#)

# 사용자 기본 설정 템플릿

The screenshot shows the 'User Creation Template' configuration page in M365 Manager Plus. The interface includes a top navigation bar with 'M365 Manager Plus' and 'Management & Reporting' menus. Below this is a secondary navigation bar with tabs for 'Dashboard', 'Reports', 'Management', 'Automation', 'Delegation', 'Settings', and 'Support'. A search bar and a list of navigation items (Mailbox, Shared Mailbox, Public Folders, Mobile Devices, Calendar, User, Group, Contact, License, Team Management) are also present. The main content area is titled 'User Creation Template' and contains the following fields:

- Template Name:** A text input field containing 'test'.
- Description:** A text input field that is currently empty.
- Office 365 Account:** A dropdown menu showing 'zohocorpwsmopm.onmicrosoft.com'.

Below the main form is a 'Layout View' section with tabs for 'General', 'Account', 'Contact', 'License', and 'Exchange'. The 'Account' tab is active, showing password-related settings:

- Random Password:** A radio button that is selected, with a link to '[Configure password complexity]'.
- Let me provide the password:** An unselected radio button.
- Force user to change password on next logon:** A dropdown menu set to 'True'.
- Password Never Expires:** A dropdown menu set to 'N/A'.

At the bottom of the page, there are two buttons: 'Save Template' (highlighted in green) and 'Cancel'.

# 사용자 패스워드 대량 초기화

M365 Manager Plus | Management & Reporting | License Jobs

Dashboard Reports Management Automation Delegation Settings Support

Search Action (Ctrl+Space) Mailbox Shared Mailbox Public Folders Mobile Devices Calendar User Group Contact License Team Management

## Reset Password

**Reset Password**

Random Password

Let me provide the password

Force user to change password on next logon

**Password Options**

Password Never Expires

Find User(s) to Modify

Microsoft 365 Tenant

Select User(s)  Enter name(s) to search  CSV Import

Use comma to enter multiple names eg. john, david. Leave this field blank to get all users.

# 대량 혹은 그룹 기반의 라이선스 수정

The screenshot displays the M365 Manager Plus interface. At the top, there is a navigation bar with the logo and menu items: Management & Reporting, License, and Jobs. Below this is a secondary navigation bar with tabs for Dashboard, Reports, Management (selected), Automation, Delegation, Settings, and Support. A search bar and a list of menu items (Mailbox, Shared Mailbox, Public Folders, Mobile Devices, Calendar, User, Group, Contact, License, Team Management) are visible. The main content area is titled "License Modification" and contains three dropdown menus: "Assign / remove licenses" (set to "Assign selected licenses"), "Select Licenses" (set to "Microsoft Teams Exploratory, Power-BI st"), and "Usage location" (set to "None Selected"). Below these is a section titled "Find User(s) to Modify" which includes a "Microsoft 365 Tenant" dropdown (set to "zohocorpwmopm.onmicrosoft.com"), radio buttons for "Enter name(s) to search" and "CSV Import" (the latter is selected), a "Browse" button next to a "No file selected" text, a "Download Sample CSV" link, and a green "Import User(s)" button.

# 대량 MFA 설정

M365 Manager Plus | Management & Reporting

License Jobs

Dashboard Reports Management Automation Delegation Settings Support

Search Action (Ctrl+Space) Mailbox Shared Mailbox Public Folders Mobile Devices Calendar User Group Contact License Team Management

### MFA Settings

MFA Settings  Enforce  Enable  Disable

Allowed MFA Methods

Default MFA Method

Find User(s) to Modify

Microsoft 365 Tenant

Select User(s)  Enter name(s) to search  CSV Import

[Download Sample CSV](#)

# Microsoft 365 감사 및 경보

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# M365 Manager Plus 와 Microsoft 365 Admin Center 비교

감사 및 경보 기능	M365 Manager Plus	Microsoft 365
지리적 위치를 사용한 감사 보고서	✓	✗
사용자 지정 보기 및 고급 필터링 옵션	✓	✗
업무 시간, 비업무 시간 기준의 감사	✓	✗
실시간 변경에 따른 경보 제공 - 사용자 정의 가능	✓	✗
사용자, 그룹 기준의 감사	✓	✗
장기간 기록 데이터/감사 로그 저장소	✓	✗
각 활동에 대한 개별 감사 프로필	✓	✗

# 사용자 정의 감사 및 경보 프로필

The screenshot displays the M365 Manager Plus interface for configuring audit profiles. The top navigation bar includes 'Dashboard', 'Audit', 'Alerts', 'Monitoring', 'Content Search', 'Delegation', 'Settings', and 'Support'. The 'Settings' tab is active, and the 'Audit Profiles' section is selected in the left-hand navigation menu.

The main content area shows the configuration for a Microsoft 365 Tenant (zohocorpwsmopm.onmicrosoft.com). The 'Enable Audit' toggle is turned on. The 'Data Fetch Interval' is set to 'Every 1 hours and 0 minutes'. The 'Last Data Read Time' is '07 Oct 2020 08:15 PM', with a '[Run Now]' link. The 'Status' is 'Success'. A '+ Add Profile' button is located in the top right corner of the configuration area.

Below the configuration summary is a table of audit profiles. The table has columns for 'Actions', 'Profile Name', 'Office 365 Service', 'Category', 'Last Modified On', and 'Reports'. There are 11 rows of profiles, each with a checkbox, a green status icon, and a trash icon in the 'Actions' column.

Actions	Profile Name	Office 365 Service	Category	Last Modified On	Reports
<input type="checkbox"/>	Activities by Mailbox Owners	Exchange Online	Exchange Online Activities	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Send As Activities	Exchange Online	Exchange Online Activities	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Activities by Mailbox Non-Owners	Exchange Online	Exchange Online Activities	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Activities by Exchange Admins	Exchange Online	Exchange Online Activities	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Activities by Mailbox Delegates	Exchange Online	Exchange Online Activities	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Mail Move and Delete Activities	Exchange Online	Exchange Online Activities	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Mailbox Permission Changes	Exchange Online	Mailbox permission	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Mailbox Storage Quota Changes	Exchange Online	Mailbox	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Mailbox Move Activities	Exchange Online	Mailbox move	08 Jun 2020 07:32 PM	<a href="#">View Report</a>
<input type="checkbox"/>	Mailbox Create and Delete Activities	Exchange Online	Mailbox	08 Jun 2020 07:32 PM	<a href="#">View Report</a>

# 감사 프로파일 구성과 고급 필터

The screenshot displays the M365 Manager Plus interface for configuring an audit profile. The top navigation bar includes 'M365 Manager Plus' and 'Auditing & Monitoring'. The left sidebar shows a navigation menu with 'Configuration' and 'Admin' sections. The main content area is titled 'Audit Profile Configuration' and contains the following form fields:

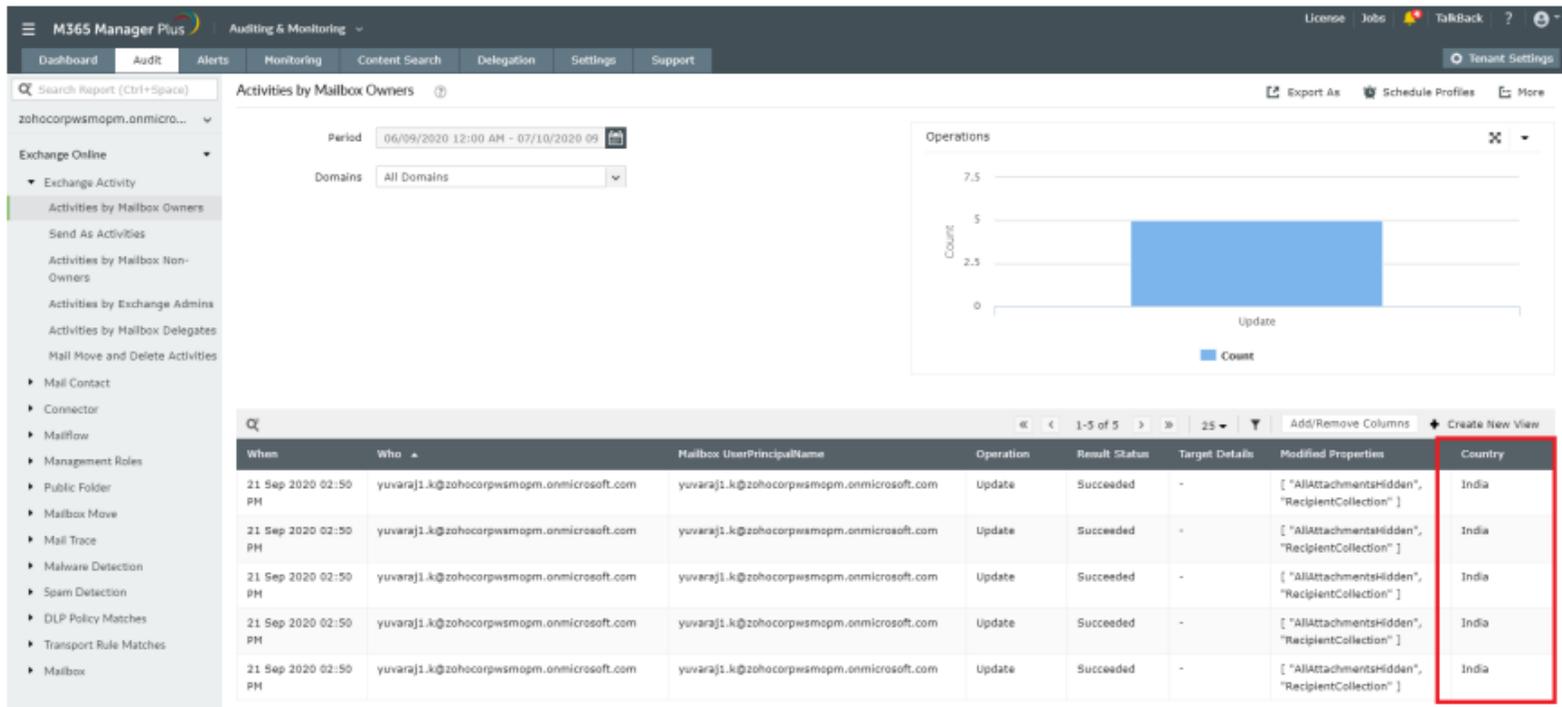
- Profile Name:** Audit
- Description:** For test
- Office 365 Service:** Azure Active Directory
- Category:** Azure AD user
- Actions:** Added user

Below these fields is the 'Advanced Configuration' section, which includes a 'Filter Settings' sub-section with two checkboxes:

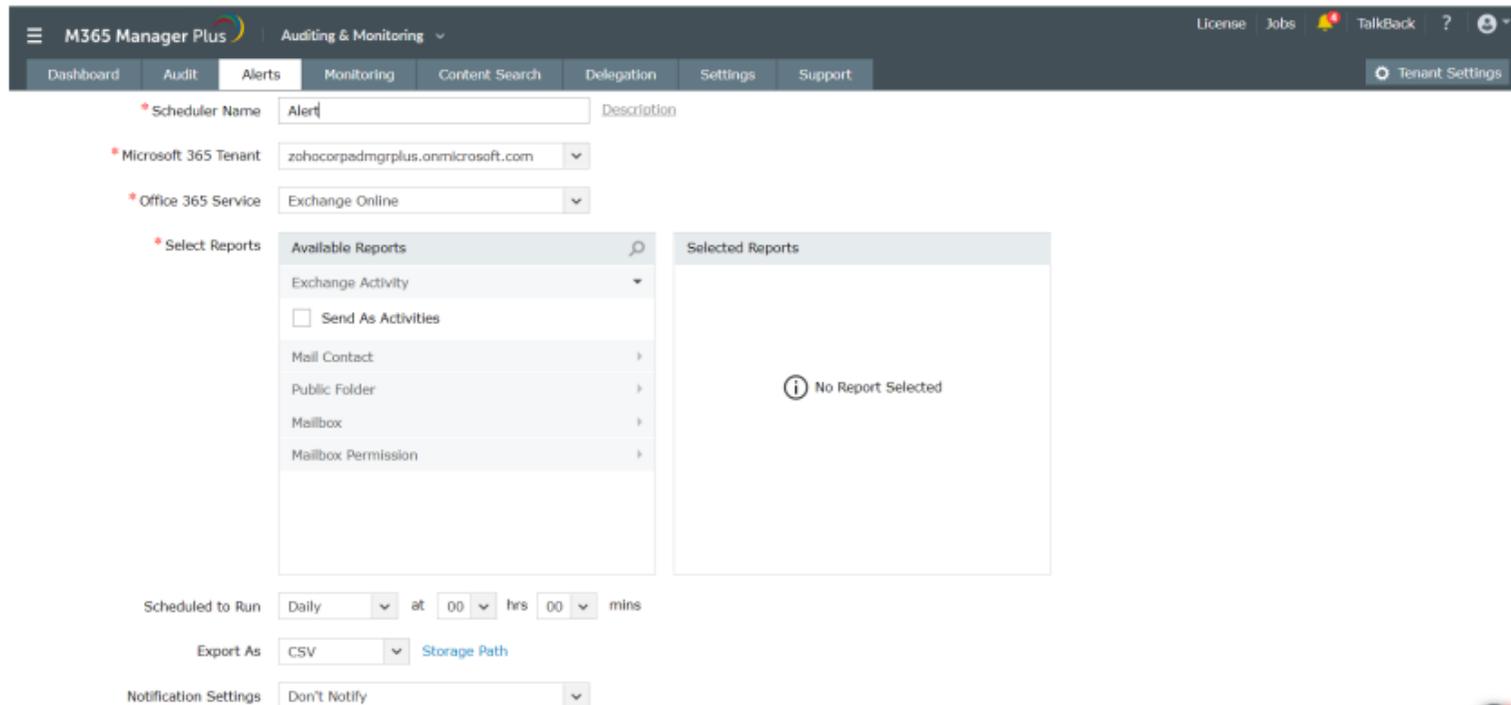
- Business Hours Filter
- Filter By Column

At the bottom right of the configuration area, there are two buttons: 'Add' (green) and 'Cancel' (grey).

# 지리적 위치 기능



# 경보 프로필 구성



M365 Manager Plus | Auditing & Monitoring

License Jobs TalkBack ?

Dashboard Audit Alerts Monitoring Content Search Delegation Settings Support Tenant Settings

\* Scheduler Name: Alert Description

\* Microsoft 365 Tenant: zohocorpadmgrplus.onmicrosoft.com

\* Office 365 Service: Exchange Online

\* Select Reports

Available Reports

- Exchange Activity
- Send As Activities
- Mail Contact
- Public Folder
- Mailbox
- Mailbox Permission

Selected Reports

No Report Selected

Scheduled to Run: Daily at 00 hrs 00 mins

Export As: CSV Storage Path

Notification Settings: Don't Notify



## 헬프데스크 기술자 권한 위임

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# M365 Manager Plus 와 Microsoft 365 Admin Center 비교

헬프데스크 위임 기능	M365 Manager Plus	Microsoft 365
헬프데스크 담당자 위임을 위한 역할 정의	✓	✗
사용자 지정 테넌트와 가상 테넌트 위임	✓	✗
Admin 관리자 권한 없이 기술 담당자에게 역할 위임	✓	✗
모든 기술 담당자에게 위임된 작업, 보고 작업, 프로필 액션 등의 요약	✓	✗
헬프데스크 담당 기술자 활동 감사	✓	✗

# 사용자 지정 헬프데스크 기술자 역할 생성

M365 Manager Plus Auditing & Monitoring

License Jobs TalkBack ?

Dashboard Audit Alerts Monitoring Content Search **Delegation** Settings Support Tenant Settings

Create New Role [Back](#)

\* Role Name

Description

Reports  Management  Audit  Monitoring  Content Search  Others

- Mailbox
  - Mail Traffic
  - User
  - Group
  - Contact
  - License
  - Other Azure Reports
  - Skype
  - Yammer
  - OneDrive
  - Security

**Mailbox**

- General**
  - Mailbox Users
  - Inactive Mailboxes
  - Hidden Mailboxes
  - Archive Mailboxes
  - Archive Disabled Mailboxes
- Mailbox Usage Reports**
  - Daily Email Activities Count by Type
  - Daily Unique User Count by Email Activity
  - Daily Outlook User Activity
- Size**
  - Mailbox Sizes
  - Mailbox Size Restrictions
  - Current Mailbox Size vs Quota
  - Archive Mailbox Sizes
  - Mailbox Storage Information
- Content**
  - Mailbox Folder Statistics
  - Attachment by File Size
  - Messages by Subject
- Account Status**
  - Recently Created Mailboxes
  - Disconnected Mailboxes
  - Soft Deleted Mailboxes
  - Mailboxes with Delegates
  - Mailboxes without Delegates
- Room Mailbox**
  - Room Mailboxes
  - Room Mailbox Events
  - Room Mailbox Booking Count

# 헬프데스크 기술자 추가

The screenshot displays the M365 Manager Plus interface. The top navigation bar includes 'M365 Manager Plus', 'Auditing & Monitoring', and utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. The main navigation menu on the left lists 'Help Desk Delegation', 'Help Desk Technicians', 'Help Desk Roles', 'HDT Detailed View', and 'HDT Audit Reports'. The 'Delegation' tab is active, showing the 'Add New Technician' form. The form contains the following fields and options:

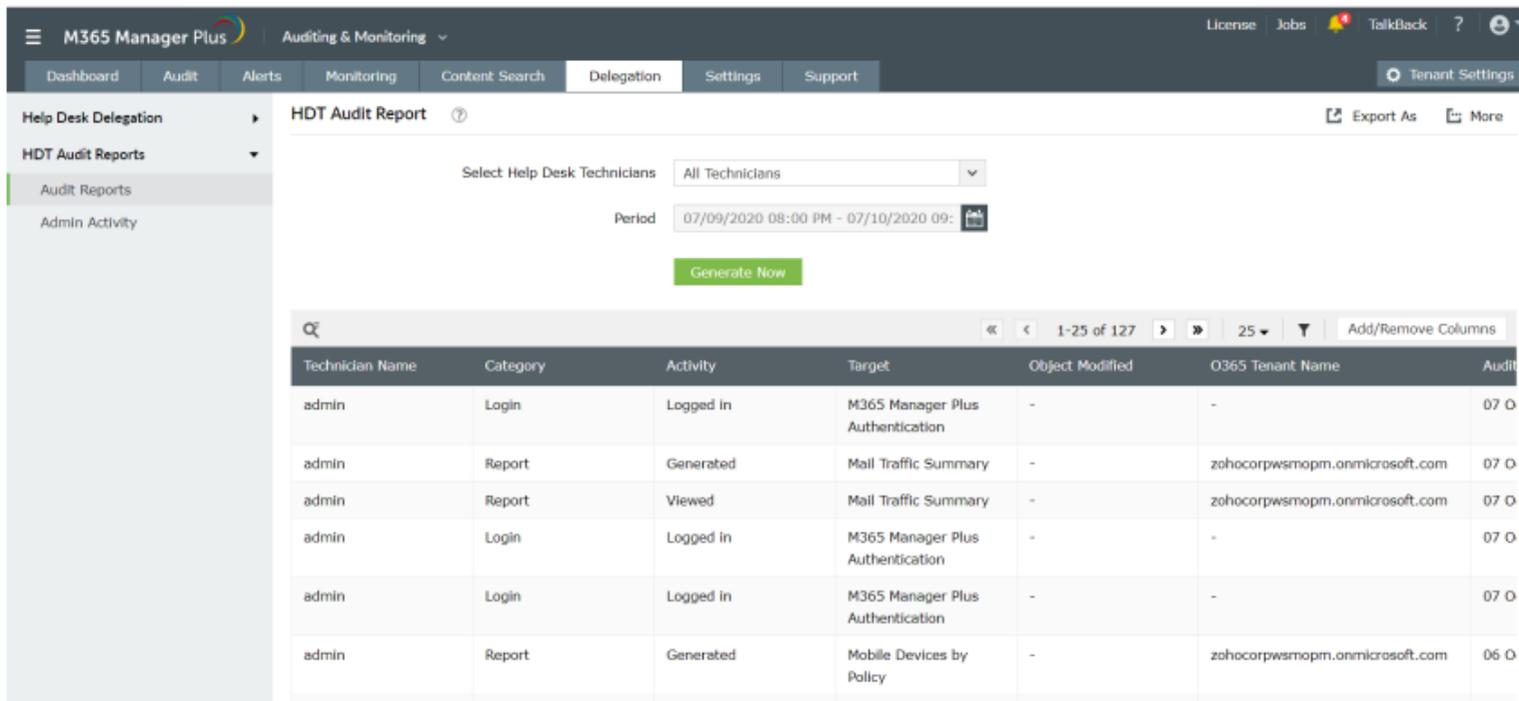
- Authentication Type: Office 365 Authentication
- Microsoft 365 Tenant: zohocorpwsmopm.onmicrosoft.com
- Select O365 Users: [Empty field with a '+' button]
- Help Desk Roles: Super Admin
- Delegate Microsoft 365 Tenants: zohocorpwsmopm.onmicrosoft.com
- Impersonate as Admin:  [Users' permission in Office 365 will not be altered.]
- Buttons: Add (green), Cancel (grey)

# 헬프데스크 기술자 상세 보기

The screenshot displays the M365 Manager Plus interface, specifically the 'Auditing & Monitoring' section under 'Delegation'. The left sidebar shows a navigation menu with 'Help Desk Delegation' expanded, containing 'Help Desk Technicians', 'Help Desk Roles', 'HDT Detailed View' (selected), and 'HDT Audit Reports'. The main content area is titled 'HDT Detailed View' and features a table of delegated roles. The table has five columns: 'Delegated Roles', 'Delegated O365 Tenants', 'Delegated Virtual Tenants', 'Delegated Reports', and 'Delegated Management'. The table lists three roles: 'admin', 'operator', and 'helpdesk', each with their respective permissions and management actions.

Delegated Roles	Delegated O365 Tenants	Delegated Virtual Tenants	Delegated Reports	Delegated Management
<b>admin</b> [Product Authentication] Super Admin	All Tenants.	Default Virtual Tenant.	General; Mailbox Users, Inactive Mailboxes, Hidden Mailboxes, Archive Mailboxes, Archive Disabled Mailboxes, Mailbox Features. Mailbox Message Delivery S	Exchange Mailbox Tasks; Modify SMTP Address using CSV, Mailbox Permission Changes, Mailbox Features Settings, MailTip Settings. Set Mail ForwardingM
<b>operator</b> [Product Authentication] Operator	All Tenants.	Default Virtual Tenant.	General; Mailbox Users, Inactive Mailboxes, Hidden Mailboxes, Archive Mailboxes, Archive Disabled Mailboxes, Mailbox Features. Mailbox Message Delivery S	--
<b>helpdesk</b> [Product Authentication] Reset Password	All Tenants.	Default Virtual Tenant.	--	Bulk User Modification; Reset Password.

# 헬프데스크 기술자 감사 보고서

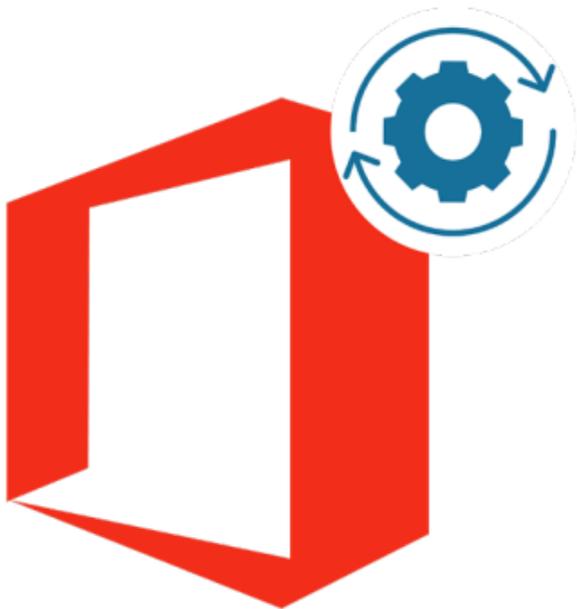


The screenshot shows the M365 Manager Plus interface for generating an HDT Audit Report. The top navigation bar includes 'M365 Manager Plus', 'Auditing & Monitoring', and utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. The main navigation menu has 'Dashboard', 'Audit', 'Alerts', 'Monitoring', 'Content Search', 'Delegation', 'Settings', and 'Support'. The left sidebar shows 'Help Desk Delegation' with sub-items 'HDT Audit Reports', 'Audit Reports', and 'Admin Activity'. The main content area is titled 'HDT Audit Report' and contains a form with 'Select Help Desk Technicians' (set to 'All Technicians') and 'Period' (set to '07/09/2020 08:00 PM - 07/10/2020 09:00:00'). A 'Generate Now' button is present. Below the form is a table with 7 columns: Technician Name, Category, Activity, Target, Object Modified, O365 Tenant Name, and Audit. The table contains 7 rows of activity logs.

Technician Name	Category	Activity	Target	Object Modified	O365 Tenant Name	Audit
admin	Login	Logged in	M365 Manager Plus Authentication	-	-	07 O
admin	Report	Generated	Mail Traffic Summary	-	zohocorpwsmopm.onmicrosoft.com	07 O
admin	Report	Viewed	Mail Traffic Summary	-	zohocorpwsmopm.onmicrosoft.com	07 O
admin	Login	Logged in	M365 Manager Plus Authentication	-	-	07 O
admin	Login	Logged in	M365 Manager Plus Authentication	-	-	07 O
admin	Report	Generated	Mobile Devices by Policy	-	zohocorpwsmopm.onmicrosoft.com	06 O

# Microsoft 365 자동화

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# M365 Manager Plus 대 Microsoft 365 Admin Center 비교

자동화 기능	M365 Manager Plus	Microsoft 365
관리 작업의 자동화	✓	✗
대량 사용자 작업의 자동화	✓	✗
자동화된 감사 활동	✓	✗
자동화 정책의 사용자 지정	✓	✗
다양한 조건에서 작업이 수행되도록 구성 가능	✓	✗
사용자 지정 데이터 소스 관리	✓	✗

# 사용자 자신의 자동화 정책 만들기

The screenshot displays the M365 Manager Plus interface for creating a new automation policy. The top navigation bar includes 'M365 Manager Plus', 'Management & Reporting', and utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. The main navigation tabs are 'Dashboard', 'Reports', 'Management', 'Automation', 'Delegation', 'Settings', and 'Support'. The 'Automation' tab is active, showing the 'Create New Policy' screen.

At the top of the policy creation screen, there are fields for 'Microsoft 365 Tenant' (zohocorpwsmopm.onmicrosoft.com), 'Policy Name' (Block users), and 'Description'. A green 'Save Automation Policy' button and a grey 'Cancel' button are also present.

The main area is a workflow editor with a canvas. The workflow starts with a 'Block Users' action. This is followed by a 'Condition' block with 'Success', 'Failure', and 'Default' paths. From the 'Success' path, the workflow branches into two parallel actions: 'Unblock Users' and 'Time Delay'. The 'Time Delay' action is configured to 'Run after 1 Day(s)'. Each action block has an 'Add' button below it.

# M365 Manager Plus를 이용한 자동화 구성

The screenshot shows the 'Create New Automation' page in the M365 Manager Plus interface. The top navigation bar includes 'M365 Manager Plus', 'Management & Reporting', and utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. The main navigation menu has 'Automation' selected. On the left, a sidebar shows 'Automation' and 'Automation Policy'. The main content area is titled 'Create New Automation' and contains the following fields:

- Microsoft 365 Tenant:** A dropdown menu with the value 'zohocorpwsmopm.onmicrosoft.com'.
- Automation Name:** A text input field containing 'Policy automation'.
- Description:** A text input field that is currently empty.
- Task to be Automated:** A section containing:
  - Select Task/Policy:** A dropdown menu with '-Select-' and a '+' button.
  - Frequency:** A dropdown menu with 'Daily', followed by 'at', two time dropdowns (both '00'), 'hrs', two more time dropdowns (both '00'), and 'mins'.

At the bottom right, there are two buttons: a green 'Save' button and a grey 'Cancel' button.

# Microsoft 365 콘텐츠 검색

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# M365 Manager Plus 와 Microsoft 365 Admin Center 비교

컨텐츠 검색 기능	M365 Manager Plus	Microsoft 365
사서함에 대한 빠른 검색 옵션	✓	✗
모든 이메일 속성에 대한 검색 옵션 제목, 본문, 인터넷 메시지 헤더	✓	✗
패턴 기준의 컨텐츠 검색 - 선택 가능	✓	✗
키워드 기준의 이메일 검색	✓	✗
사용자 지정 컨텐츠 검색	✓	✗
특정 프로필에 대해 실시간 경보	✓	✗
대량 사서함 컨텐츠 모니터링	✓	✗

# 빠른 검색 옵션

The screenshot displays the M365 Manager Plus interface. The top navigation bar includes 'M365 Manager Plus', 'Auditing & Monitoring', and utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. The main navigation menu contains 'Dashboard', 'Audit', 'Alerts', 'Monitoring', 'Content Search', 'Delegation', 'Settings', and 'Support'. The left sidebar shows 'Content Search Profiles' with 'Mail Content Profiles' expanded to 'Instant Search'. The main area is titled 'Instant Search' and features a 'Select Mailbox' dropdown set to '-Select-' with a '+' button. Below is the 'Search Criteria' section with two rows: Row 1 has 'Subject' selected, 'Contains' operator, and 'marketing' value; Row 2 has 'AND' operator, 'Body' selected, 'Contains' operator, and 'value' value. A summary below the rows reads 'Criteria : ( 1 AND 2 )'. At the bottom are 'Search' and 'Cancel' buttons.

# 이메일 속성과 키워드 기반 검색

The screenshot displays the M365 Manager Plus interface, specifically the 'Instant Search' section. The top navigation bar includes 'M365 Manager Plus', 'Auditing & Monitoring', and various utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. The main navigation tabs are 'Dashboard', 'Audit', 'Alerts', 'Monitoring', 'Content Search', 'Delegation', 'Settings', and 'Support'. The left sidebar shows a search report and content search profiles, with 'Instant Search' selected.

The 'Instant Search' configuration area includes a 'Select Mailbox' dropdown (currently set to '-Select-') and a 'Search Criteria' section. The search criteria are defined as follows:

Criteria ID	Operator	Field	Operator	Value	Action
1		Subject	Contains	marketing	+ -
2	AND		Contains	value	+ -

A dropdown menu is open for the first criterion, listing the following search fields: Subject, Body, From, Cc Recipients, Bcc Recipients, and To Recipients. The 'Subject' field is currently selected and highlighted in green. A red box highlights the dropdown menu.

# 패턴 기반 검색

The screenshot displays the M365 Manager Plus interface, specifically the 'Instant Search' section under 'Content Search'. The top navigation bar includes 'M365 Manager Plus', 'Auditing & Monitoring', and various utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. The main navigation menu contains 'Dashboard', 'Audit', 'Alerts', 'Monitoring', 'Content Search', 'Delegation', 'Settings', and 'Support'. The left sidebar shows 'Content Search Profiles' with 'Mail Content Profiles' and 'Instant Search' selected. The main area is titled 'Instant Search' and features a 'Select Mailbox' dropdown set to '-Select-' with a '+' button. Below this is the 'Search Criteria' section, which is highlighted with a red border. It contains two criteria rows: Row 1 has 'Subject' selected in the dropdown, 'Contains' as the operator, and 'marketing' as the value, with '+' and '-' buttons. Row 2 has 'AND' as the operator, 'Body' as the field, 'Contains' as the operator, and 'value' as the value, also with '+' and '-' buttons. Below the criteria is the text 'Criteria : ( 1 AND 2 )'. At the bottom of the search area are 'Search' and 'Cancel' buttons.

M365 Manager Plus | Auditing & Monitoring | License | Jobs | TalkBack | ?

Dashboard | Audit | Alerts | Monitoring | Content Search | Delegation | Settings | Support | Tenant Settings

Search Report (Ctrl+Space)

zohocorpwsmopm.onmicro...

Content Search Profiles

- Mail Content Profiles
- Instant Search

Instant Search

Select Mailbox: -Select- +

Search Criteria

1	Subject	Contains	marketing	+	-	
2	AND	Body	Contains	value	+	-

Criteria : ( 1 AND 2 )

Search | Cancel

# 패스워드 만료 통지

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# M365 Manager Plus vs Microsoft 365 Admin Center

패스워드 만료 통지 기능	M365 Manager Plus	Microsoft 365
사용자에게 패스워드 만료 통지 - 지정된 주기 설정	✓	✗
그룹 단위 혹은 도메인 단위 통지	✓	✗
사용자 지정 메시지로 통지	✓	✗
관리자에게 통지 전달 상태 송부	✓	✗

# 패스워드 만료 통지

## Password Expiry Notification

Mail Attributes ⓘ

\* Microsoft 365 Tenant

\* Scheduler Name

Notify Through

Description

Notification Frequency

Schedule Time Advanced

Notify Users Whose Passwords Expire Within  Days.

\* Subject

\* Message **B** *I* U **F** 10

**ManageEngine**  
**M365 Manager Plus**

Dear %userName%

Your password will expire in %noOfDays% days. So, please change your account password as soon as possible.

Thank you,

# 고급 설정

The screenshot shows the M365 Manager Plus interface. The top navigation bar includes 'M365 Manager Plus', 'Auditing & Monitoring', and utility links like 'License', 'Jobs', 'TalkBack', and 'Tenant Settings'. The main navigation menu has 'Dashboard', 'Audit', 'Alerts', 'Monitoring', 'Content Search', 'Delegation', 'Settings', and 'Support'. The left sidebar is divided into 'Configuration' and 'Admin'. Under 'Configuration', 'Report Settings' is selected. The main content area is titled 'Report Settings' and contains 'Export Settings' with three options: 'Protect Files with Password.' (checked), 'Exclude Graph on Export.' (checked), and 'Customize Header Logo.' (unchecked). A password input field is visible under the first option. 'Save' and 'Cancel' buttons are at the bottom.

M365 Manager Plus Auditing & Monitoring

License Jobs TalkBack ?

Dashboard Audit Alerts Monitoring Content Search Delegation Settings Support Tenant Settings

Configuration Admin

Audit Configuration Management Settings Monitoring Configuration Content Search Configuration Other Configuration

Password Expiry Notification Virtual Tenants Report Settings Business Hours

### Report Settings

Export Settings

- Protect Files with Password. ?  
.....
- Exclude Graph on Export.
- Customize Header Logo.

Save Cancel

# SIEM 통합

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# M365 Manager Plus 와 SIEM 솔루션과 통합



## 장점:

- **단일 인터페이스:** SIEM 통합은 사용자가 O365 Manager Plus의 Office 365 로그와 함께 수많은 소스의 보안 정보에 쉽게 액세스하고 분석할 수 있는 중앙 콘솔을 제공합니다.
- **규정 준수:** PCI DSS, HIPAA, ISO 27001, SOX 등과 같은 규정 요구 사항을 충족하도록 로그 데이터를 중앙 서버에 통합 보관합니다.
- **사건/장애 탐지:** 이해하기 쉬운 보고서, 그래프, 차트 및 기타 그래픽 형식으로 표시되는 로그를 통해 Office 365의 보안 위협을 쉽게 식별 할 수 있습니다.

# syslog server/Splunk server 구성

M365 Manager Plus Auditing & Monitoring

License Jobs TalkBack ?

Dashboard Audit Alerts Monitoring Content Search Delegation Settings Support Tenant Settings

Configuration Admin

Administration

- Notification Templates
- Product Schedulers
- Disk Space Alerts
- Integration Settings
- Logon Settings

General Settings

### Log Forwarder

Enable Log Forwarding

Syslog  Splunk

\* Server Name or IP

Protocol

\* Port

Syslog Type

Save Cancel

# 감사합니다

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텔리맨트 주식회사

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